

**In office use**  
**Copies distributed to:**  
Music Minister \_\_\_\_\_  
Liturgy Coord. \_\_\_\_\_  
Martha & Mary \_\_\_\_\_

**OUR LADY OF GRACE**

**PLANNING OF THE FUNERAL LITURGY FOR**

\_\_\_\_\_  
**(Name)**

Date of Death: \_\_\_\_\_ Age: \_\_\_\_\_

Primary Contact Person (s): \_\_\_\_\_ Relationship: \_\_\_\_\_  
\_\_\_\_\_ Relationship: \_\_\_\_\_

Contact Person Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person Telephone Number: \_\_\_\_\_

Funeral Home: \_\_\_\_\_

Funeral Director: \_\_\_\_\_ Funeral Home Telephone #: \_\_\_\_\_

Viewing Hours and Days: \_\_\_\_\_

Christian Wake Date: \_\_\_\_\_ Wake Time: \_\_\_\_\_ Presider: \_\_\_\_\_

Funeral Date: \_\_\_\_\_ Funeral Time: \_\_\_\_\_

Presider: \_\_\_\_\_

Internment: \_\_\_\_\_ Cemetery: \_\_\_\_\_

Martha and Mary: Yes \_\_\_\_\_ No \_\_\_\_\_ Number of Guests Expected: \_\_\_\_\_

Other Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OUR LADY OF GRACE**

**PLANNING OF THE FUNERAL LITURGY FOR**

---

(Name)

**READINGS**

**READER**

1<sup>st</sup> Reading

---

---

2<sup>nd</sup> Reading

---

---

Gospel

---

---

General Intercessions

---

---

**PARTICIPATION**

Offertory Gifts

---

and

---

**SONGS**

Gathering Song:

---

Offertory Song:

---

Communion Song:

---

Recessional Song:

---

Special Music:

(What / Where)

---

**Note: anyone participating in any of the above duties should arrive 30 minutes prior to the service.**